Call for General, Concurrent, or Pre-Conference Workshop Session Abstracts

The GAPNA Planning Committee seeks abstract submissions for general or concurrent session presentation or pre-conference workshop at the 2020 annual conference.

Presentation topics may address clinical best practices, innovative models of care, organizational change, unique strategies, and/or processes that improve outcomes and bridge gaps in care, analyses of current care, case studies, and be appropriate for presentation for APNs at an advanced level. Topic examples:

APN roles & responsibilities	Mental health of the older adult
Advanced clinical topics	Cost-effectiveness of APNs
Chronic disease management	Organizational issues and leadership
Pain management	Innovative clinical or practice projects
Acute care of older adults	Patient education programs
Preventive health care in the older adult	New or adapted systems of care

Submission guidelines
Please visit the GAPNA Abstract Management System to register and submit your abstract for review at the following web address: https://www.conftool.org/gapna2020

Abstract is limited to 350 words, excluding the title. The abstract should contain a description of the project or subject matter as well as a learning outcome. If presenting a research/EBP project, please include the methodology, analysis, and results. All references to names and organizations within the body text should be removed that could identify the authors/investigators.

The Conference Program Planning Committee will be reviewing and evaluating each abstract for relevant content support by evidence-based practice and/or guidelines, and quality of writing in expressing key ideas. Abstracts that promote products will not be considered.

Submission deadline
Abstracts must be submitted via the abstract management system by 12:00 pm (midnight) ET on **December 5, 2019.**

Submission questions
Any abstract submission questions should be directed to the following:
E-mail to: **kristina.moran@ajj.com**
Telephone: 856-256-2358

Types of presentation
- Concurrent (breakout) session: 60- or 90-minute formal presentation in a lecture-style format to an audience of 75+ participants.
- General session: 60- or 90-minute formal presentation in a lecture-style format to a general audience of participants at the conference.
- Pre-conference workshop: Workshop presentation of 2-5 hours that comprehensively focuses on a core skill important to gerontological advanced practice nursing.

Authorship of abstracts
The primary author/investigator submits the abstract with full consent of all co-authors/investigators. The primary author will be the contact person for all future correspondence. Although an advanced practice nurse should be one of the authors/investigators, interprofessional abstracts are welcome (e.g. physician, pharmacist, social work, etc.). GAPNA members and non-members are invited to submit abstracts. Any abstract content affiliation with a GAPNA committee, special interest group, or task force should be noted. Abstracts should denote whether the work was funded by a GAPNA Foundation Award grant and in what year the grant was awarded. If the abstract is being submitted as a student abstract, this should be noted. Encore presentations may be submitted for consideration. Abstracts selected for the presentation must have a presenter who is able to present on any day of the conference.

Biographical data and conflict of interest disclosure forms
Biographical data and conflict of interest disclosure information is requested for any abstract submission. The primary author, primary presenter (if other than primary author), any additional authors who are anticipated to be in attendance as presenters are requested to complete these forms and provide them with the abstract submission. **All biographical data and conflict of interest disclosure forms should be included with the abstract submission.**

Expertise: Briefly describe your knowledge and subject matter expertise related to the content for the submitted abstract. Please focus on your professional credentials, clinical background, and teaching experience on this subject. Identify your level of expertise relative to presenting to an audience outside of your facility or institution (1st presentation, have presented 1-5 presentations, have presented more than 5 presentations).

Institutional Review Board Approval
The purpose of the Institutional Review Board (IRB) process is to ensure that the appropriate steps are taken to protect the rights of individuals participating in a research study or projects involving human subjects. The review assesses the ethics of the research and its methods, promotes fully informed and voluntary participation by prospective subjects capable of making such choices, and seeks to maximize the safety of subjects. Abstract authors are required to provide a copy of their Institutional Review Board (IRB) approval/exemption form and, if abstract selected, address as part of the presentation.

ANCC Standards
Abstract authors must comply with the ANCC Content Integrity standards related to commercial support and conflict of interest. Below is a brief summary on the standards which apply to the abstracts:
- The abstract must be free of commercial interest.
- Commercial interest organizations are not eligible to submit abstracts.
- An individual must disclose any financial relationship with an entity with a commercial interest.
- The content or format of the Continuing Nursing Education (CNE) activity or its related materials must promote improvements or quality in health care and not a specific proprietary business interest of an entity with a commercial interest.
- Presentations must give a balanced view of therapeutic options. Use of generic names will contribute to this impartiality. If the CNE educational material or content includes trade names, when available trade names from several companies should be used, not just trade names from a single company.

Abstract submission, review, and acceptance
Submission: Abstracts must be submitted via the abstract management system by the requested deadline.

Abstract submission fields
- **Submitting author name:** Submitting author must be the primary presenter or a contributing author.
- **Conference track/submission type:** Determined by abstract designation type selected.
- **Information on authors**
    - *Authors:* Please list one author per line. If the contribution has several authors from different organizations, please put an index number of the authors' organizations in the right column.

The index numbers have to match the line numbers of the organizations below. Several organizations per author may be separated by commas.

- ○ *Organizations:* Please list every organization once. The line number of the organization has to match the index number listed above (behind the authors).

- **Contribution details**
  - ○ *Title of contribution:* Use key words which describe the specific topic and content of the abstract.
  - ○ *Abstract (limited to 350 words):* Summarize the content into a brief, well-organized and engaging paragraph. Abstract text should contain evidence-based guidelines, best available evidence, and/or nursing research to add meaningful and supportive data. The Conference Program Committee needs to clearly understand and visualize a 360-degree view of the proposed session. Strive to use the majority of the allotted character limitations. Please note that any learning outcomes, objectives, and references included in the abstract paragraph will contribute to total character limit.
  - ○ *Content outline structure*
    a. Evidence-based practice: 1) Purpose, 2) Description, 3) Evaluation/outcome
    b. Research: 1) Purpose, 2) Background/significance, 3) Method(s), 4) Result(s), 5) Conclusions/implications
  - ○ *Keywords:* Please enter up to 5 keywords for your contribution.
  - ○ *Committee submission:* Any abstract content affiliation with a GAPNA committee, special interest group, or task force should be noted.
  - ○ *Student contribution:* Please check to indicate if this abstract is being submitted as a student presentation.
  - ○ *Online library:* Please check to indicate that if selected, I/we consent to the recording (audio) and posting of my/our session in the GAPNA Online Library.
  - ○ *Committee/GAPNA Foundation Award grant submission:* Any abstract content affiliation with a GAPNA committee, special interest group, or task force should be noted. Any funding provided by a GAPNA Foundation granted should be noted and the year in which the award was received should be noted.

- **Biographical data and conflict of interest disclosure form upload**
  Completed biographical data and conflict of interest disclosure form MUST BE UPLOADED HERE for the primary author and any intended presenter(s) if the abstract is selected for presentation. The system accepts multiple uploads of attachments, but only the most recently uploaded file will be reflected on the user end to confirm that the upload has been successful. A copy of the actual abstract or supplemental material should not be loaded as an attachment to the abstract.

Review and selection process: Needs assessments are created annually by the Conference Program Planning Committee. A needs assessment is completed by a systematic process of gathering data to help identify a professional practice gap in knowledge, skill, or nursing practice and drives the abstract selection process. A blind review of the abstracts is completed by the Conference Program Planning Committee and designated reviewers. Abstracts are evaluated for the completion of requested information and adherence to all instructions. If an abstract does not meet stated criteria, it will not be reviewed.

Acceptance: Notice of the review outcome will be sent by mid-July. An abstract which does is not selected for presentation may have contained unclear concepts, content not supported by evidence, and/or simply may not have met the needs of the Conference Program Planning Committee's needs assessment.